





APPLICATION FORM

CALIFORNIA READING AND LITERACY IMPROVEMENT AND PUBLIC LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 2000 FUNDS

Administered by the California State Library, Office of Library Construction

The applicant local jurisdiction, pursuant to the Education Code, Title 1, Division 1, Part 11, Chapter 12, Articles 1-3, sections 19985-20011 and Title 5, Division 2, Chapter 3, sections 20430-20444 of the California Code of Regulations, hereby makes application for a state matching grant for the construction or remodeling of the public library facility described herein and in all supporting documents:

APPLICATION FORM INSTRUCTIONS:

-  Limit comments throughout the entire form to the space provided unless otherwise stated.
-  Single space responses, limiting type size to no smaller than 11 points if using a computer, or 12 pitch (elite) if a typewriter is used.
-  Attachments shall not be accepted unless required by regulation or called for in the application form.
-  Applicants shall submit a completed Application Form and six additional copies of the form.

(See section 20440 for complete application submittal requirements)

PROJECT IDENTIFICATION

1. Official Name of Project: > South Oxnard Branch Library

2. Type of Applicant Jurisdiction: > (Check one only)

City: ☒ County: ☐ City/County: ☐ District: ☐

3. Grant Applicant Name: > City of Oxnard

Legal name of jurisdiction that will own building

(For multipurpose projects, list the legal name of the jurisdictions that will own the public library portion of the multipurpose building.)

4. Authorized Official of the Applicant Jurisdiction: > Dr. Manuel M. Lopez

Mayor, Chairperson of Board of Supervisors, Head of Special District, authorized to sign the application

Title: > Mayor Phone: > (805) 385-7435

E-mail: > martha.diaz@ci.oxnard.ca.us

Address: > City of Oxnard
300 West Third Street, Oxnard, California 93030

5. Project Coordinator: > Barbara J. Murray

Name of individual who will have administrative control over the project for the applicant local jurisdiction

Title: > Library Director Phone: > (805) 385-7527

E-mail: > barbara.murray@ci.oxnard.ca.us

Address: > Oxnard Public Library
251 South A Street, Oxnard, California 93030

6. Alternate Project Contact Person: > Robin Middleton

If the project coordinator is unavailable, the contact person shall be authorized to act in the capacity of the project coordinator.

Title: > Branch Supervisor Phone: > (805) 385-7524

E-mail: > robin.middleton@ci.oxnard.ca.us

Address: > Oxnard Public Library
251 South A Street, Oxnard, California 93030

7. Head of Planning Department: > Marilyn Miller

(For the applicant jurisdiction, if applicable. Special Districts are exempt.)

Title: > Manager, Planning and Environmental Services Phone: > (805) 385-7858

E-mail: > marilyn.miller@ci.oxnard.ca.us

Address: > City of Oxnard, Planning and Environmental Services
305 West Third Street, Oxnard, California 93030

8. Head of Public Works or General Services Department: > Granville Bowman

If Applicable: Head of Public Works or General Services Department for the applicant jurisdiction. Special Districts are exempt.

Title: > Director of Public Works Phone: > (805) 385-8281

E-mail: > granville.bowman@ci.oxnard.ca.us

Address: > City of Oxnard, Public Works Department
305 West Third Street, Oxnard, California 93030

9. Operating Library Jurisdiction: > Oxnard Public Library

Legal name of library that will operate the public library.

10. Library Director Name: > Barbara J. Murray

Public library director for the library jurisdiction that will operate the public library.

Title: > Library Director Phone: > (805) 385-7527

E-mail: > barbara.murray@ci.oxnard.ca.us

Address: > Oxnard Public Library
251 South A Street, Oxnard, California 93030

11. Alternate Library Contact Person: > Robin Middleton

If the library director is unavailable, the contact person shall be authorized to act in the capacity of the library director.

Title: > Branch Supervisor Phone: > (805) 385-7524

E-mail: > robin.middleton@ci.oxnard.ca.us

Address: > Oxnard Public Library
251 South A Street, Oxnard, California 93030

12. Library Building Program Consultant: > Not Applicable

(If applicable)

Title: > _____ Phone: > _____

E-mail: > _____

Address: > _____

13. Technology Planning Consultant > Wendy Penrose

(If applicable)

Title: > Systems Analyst Phone: > (805) 385-7523
E-mail: > wendy.penrose@ci.oxnard.ca.us
Address: > Oxnard Public Library
251 South A Street, Oxnard, California 93030

14. Project Architect: > Ralph Roesling License # > C10987

Providing construction budget estimate and/or conceptual plans.

Title: > Principal Phone: > (619) 233-1023
E-mail: > roesling@rnparch.com
Address: > Roesling Nakamura Architects, Inc.
363 Fifth Avenue, Suite 202, San Diego, California 92101

15. Project Manager: > Dan Stewart

(If applicable)

Title: > Architect Phone: > (619) 233-1023
E-mail: > stewart@rnparch.com
Address: > Roesling Nakamura Architects, Inc.
363 Fifth Avenue, Suite 202, San Diego, California 92101

16. Construction Manager: > To Be Determined

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

17. Construction Cost Estimator: > Dan Stewart

(If applicable)

Title: > Architect Phone: > (619) 233-1023
E-mail: > stewart@rnparch.com
Address: > Roesling Nakamura Architects, Inc.
363 Fifth Avenue, Suite 202, San Diego, California 92101

18. Hazardous Materials Consultant: > Not Applicable

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

19. Project Interior Designer: > Dan Stewart

(If applicable)

Title: > Architect Phone: > (619) 233-1023
E-mail: > stewart@rnparch.com
Address: > Roesling Nakamura Architects, Inc.
363 Fifth Avenue, Suite 202, San Diego, California 92101

TYPE OF PROJECT

New Public Library Building

1. Construction of a New Public Library Building
2. Conversion of an Existing Building into a New Public Library Building
3. Conversion and Expansion of an Existing Building into a New Public Library

Gross Total Project Square Footage

> _____ 23,000 SF

> _____ SF

> _____ SF

(Include both new & remodeled square footage.)

Gross Square Footage

Remodeling: > _____ SF

Expansion: > _____ SF

Priority:

☒ First Priority "Joint Use"

☐ Co-Location Joint Use

☒ Joint Venture Joint Use

☒ Computer Center

☐ Shared Electronic/Telecommunications

☒ Family Literacy Center

☐ Subject Specialty Center

☒ Homework Center

☐ Career Center

☐ Other similar collaborative library services with direct benefit to K-12 students

Specify: > _____

☐ Second Priority "All Others"

Existing Public Library Building

4. Remodeling an Existing Public Library Building
5. Remodeling and Expansion of an Existing Public Library Building

Gross Total Project Square Footage

> _____ SF

> _____ SF

(Include both new & remodeled square footage.)

Gross Square Footage

Remodeling: > _____ SF

Expansion: > _____ SF

☐ First Priority

A public library project in the attendance area of a public school that has inadequate infrastructure to support access to computers and other educational technology.

"Inadequate infrastructure" is defined as an incoming telecommunication connection to a school building of equal to or less than 512 thousand bits per second (512K bps)

Name of Public School: > _____

☐ Second Priority "All Others"

Field Act Applicability (Joint use projects only)

6. Is the project subject to the Field Act?

> YES ☒ NO ☐

Multipurpose Buildings (Multipurpose Building Projects Only)

Is the project a Multipurpose Building?

>

YES ☐ NO ☒

(A multipurpose building is a multi-occupant facility, part of which is a public library and part of which is used for other purposes.)

Types of Multipurpose Building Uses & Square Footage Allocations

Space Use	SQ FT	%
1. Dedicated to Public Library Use (Including Public Library / School Library Use, if Joint Use Project)	> _____ SF	0 <small>Line 1 SF divided by (Line 1 SF + Line 3 SF)</small>
2. Dedicated to "Other" Uses	<u>SQ FT</u>	
A. Specify > _____	_____ SF	
B. Specify > _____	_____ SF	
C. Specify > _____	_____ SF	
D. Specify > _____	_____ SF	
E. Specify > _____	_____ SF	
F. Specify > _____	_____ SF	
G. Specify > _____	_____ SF	
H. Specify > _____	_____ SF	
3. Subtotal: Dedicated to "Other" Uses	> <u>0</u> SF <small>Add Lines 2A SF thru 2H SF</small>	<u>0</u> <small>Line 3 SF divided by (Line 1 SF + Line 3 SF)</small>
4. Common Areas ¹		
5. Subtotal: Total of Common Areas ¹	> _____ SF <small>Must equal Line 6 SF + Line 7 SF</small>	
	<u>SQ FT</u>	
6. Public Library Pro Rata Share of Common Areas ¹	> <u>0</u> SF <small>Line 5 SF x % in Line 1</small>	
7. "Other" Uses Pro Rata Share of Common Areas ¹	> <u>0</u> SF <small>Line 5 SF x % in Line 3</small>	
8. TOTAL MULTIPURPOSE BUILDING SQUARE FOOTAGE	> <u>0</u> SF <small>Add Lines 1SF, 3 SF, & 5 SF</small>	
9. SF ATTRIBUTABLE TO PUBLIC LIBRARY USE	> <u>0</u> SF <small>Line 1 SF + Line 6 SF</small>	

¹ "Common Areas" are those areas of a multi-occupant building that are shared by all occupants, such as lobbies, vestibules, mechanical rooms, restrooms, custodial areas, delivery, shipping and receiving areas, loading docks, kitchenettes, auditoriums, meeting rooms, conference rooms, and storage areas that are used by all parties of a multipurpose building.

PROJECT PLANNING INFORMATION

Population Growth

When providing the 1980, 2000, and 2020 population figures below, the applicant shall count only those residents:

- (a) Within the official boundaries of the applicant jurisdiction, and
- (b) Within the service area of the proposed project, but
- (c) Exclude all people living within the boundaries of other special district, county, or city public library service areas, for which there is no public library service contract with the applicant.

All Projects:

1. **Public library project's service area 1980 population:** > 50,479
2. **Source:** > 1980 United States Census
3. **Population Percentage Change from 1980 to 2000:** > 34%
4. **Public library project's service area 2000 population:** > 67,404
5. **Source:** > 2000 United States Census
6. **Population Percentage Change from 2000 to 2020:** > 30%
7. **Public library project's service area 2020 population:** > 87,625
8. **Source:** > City of Oxnard, Planning and Environmental Services, 2020 General Plan Committee

Joint Use Projects (Both Co-location & Joint Venture Projects):

9. **Project's public school attendance area(s) 1980 student population:** > 28,976
10. **Source:** > Ventura County Superintendent of Schools Office
11. **Population Percentage Change from 1980 to 2000:** > 42%
12. **Project's public school attendance area(s) 2000 student population:** > 41,142
13. **Source:** > California Department of Education
14. **Population Percentage Change from 2000 to 2020:** > 37%
15. **Project's public school attendance area(s) 2020 student population:** > 56,365
16. **Source:** > Ventura County Superintendent of Schools Office

Existing Library Facility Square Footage

Existing Public Library:

1. The current gross square footage of the existing public library(s) being replaced is:

> 4,000 SF
If no existing public library facility, enter "0."

Existing School Library: (Co-located Projects Only)

2. The current gross square footage of the existing school library(s) being replaced is:

> SF
If no existing school library facility, enter "0."

Library Facilities Master Plan

Describe the relationship of the proposed project to other existing or planned library facilities for the jurisdiction.

The City of Oxnard, through the Oxnard Public Library system, operates three (3) libraries - - the main library, a branch library in south Oxnard (South Oxnard Branch Library), and a small station library in the Colonia section of Oxnard (Colonia Library). The library system currently provides public library services to approximately 177,700 residents of the twenty-five (25) square mile city of Oxnard. It also serves residents from other areas of Ventura County who are drawn to the modern and well-equipped main library. Growth over the next twenty (20) years will increase both the demand on the existing main library and branch libraries and the need for new branch libraries throughout the city of Oxnard.

Main Library - The main library (72,000 square feet) was built in 1992. It is located in downtown Oxnard and is, at this time, of adequate size to provide public library services to the residents of the city of Oxnard. Continual upgrades, refurbishments, and repairs will prolong the usefulness of this facility for many years. The main library's original design included two (2) two-story wings that have not yet been built. These wings, however, will not be built. It is anticipated that additional space for public library services at the main library will be necessary by 2012. These additional space needs will be met by extending the existing building into the current parking lot or by moving library administration and/or technical services to another location.

South Oxnard Branch Library

The existing South Oxnard Branch Library (4,000 square feet) is located in a room at the rear of the South Oxnard Community Center. This room was designated for public library services in 1989 by the City of Oxnard. It was an interim solution for a permanent branch library and was established to meet the pressing need for public library services in south Oxnard that was too great for the bookmobile until a larger permanent branch library could be constructed and opened to the public. The existing library is not adequate in size and has been unable to keep up with the public library service needs of the growing population in south Oxnard (the library service area). There is no space for expansion of the existing library at the South Oxnard Community Center, as the community center is completely occupied. The existing library must be replaced to meet the need for increased furnishings, materials, and services at the library.

Colonia Library - The Colonia Library (500 square feet) is a small and cozy library with very limited space for library furnishings, materials, and services. The City of Oxnard Housing Department designated and donated the small room (located in the Colonia Multi-Service Center) that houses this library to the Oxnard Public Library for public library services for the residents of the small community of Colonia. This library is in desperate need of additional space, and the Oxnard Public Library will be entering into a discussion with the City of Oxnard Housing Department for an additional 3,500 square feet of space in the near future.

Areas of Potential Future Expansion - There are several areas of current and/or planned development in the city of Oxnard that will impact public library services in the city. The city's three (3) libraries will not be adequate to provide public library services to the large number of new residents that will live in these current and/or planned developments. The RiverPark Development - - a large planned community that is currently in the development stage in north Oxnard - - will include 2,805 housing units, two elementary schools, parks, a fire station, a police station, and several commercial entities. This development, which is expected to be completed within the next fifteen (15) years, will be ideal for a branch library. There are also two (2) other large areas of current and/or planned development - - the northeastern section of the city of Oxnard and western section of the city of Oxnard. It is anticipated that over the next twenty (20) years, these areas will develop significantly, and the need for branch libraries in these areas will need to be seriously studied.

Age of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

1. When was the existing public library building(s) that will be replaced or improved built?

> 1989 Year

If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Joint Use Projects Only

In addition to the information listed above:

2. When was the existing school library building(s) that will be replaced or improved built?

> Year

If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Condition of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

3. When was the most recent structural¹ renovation or expansion of the existing public library building(s) that is to be replaced or improved by the proposed project?

> 1989 Year

If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Projects Only

In addition to the information listed above:

4. When was the most recent structural¹ renovation or expansion of the existing school library building(s) that is to be replaced or improved by the proposed project?

> Year

If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

¹ Pertaining to the load bearing elements of the building

SITE INFORMATION

Ownership and Availability

Site

1. Is the library site currently owned by the applicant? Yes ☒ No ☐
2. Will the library site be owned by the applicant? Yes ☒ No ☐
3. Will the library site be leased by the applicant? Yes ☐ No ☒
4. If the library site will be leased, provide the name of the owner: > _____
5. Was the site acquired with funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998"?
[See Education Code section 19995(c)] Yes ☐ No ☒
6. Is the site currently dedicated to the operation of a public library? Yes ☒ No ☐

Building *(For Conversion Projects Only)*

7. Is the building to be converted currently owned by the applicant? Yes ☐ No ☐
8. Will the building be owned by the applicant? Yes ☐ No ☐

Title Considerations

Site

9. Are there any exceptions to marketable record title? Yes ☐ No ☒

Building *(For Conversion Projects Only)*

10. Are there any exceptions to marketable record title? Yes ☐ No ☐

Appraisal

(No appraisal is required if the value of the land or building will not be claimed as an eligible project cost or a local matching fund credit.)

Site

11. What is the appraised value of the library site? > \$ 350,000
(or library portion of site, if multipurpose project)

12. Does the appraiser have a State Certified General Real Estate Appraiser's License? Yes ☒ No ☐

Building *(For Conversion Projects Only)*

13. What is the appraised value of the building? > \$
(or library portion of site, if multipurpose project)

14. Does the appraiser have a State Certified General Real Estate Appraiser's License? Yes ☐ No ☐

Site Use Potential

Accessibility

Describe the accessibility of the proposed site for the residents in the library service area:

Equal Access

Discuss the site's accessibility to all parts of the library service area and its location in relationship to the geographic center of the library service area. Discuss any natural and artificial barriers that may impede access to the site.

The site of the new South Oxnard Branch Library is located in the geographic center of the library service area. It is conveniently located adjacent to Saviers Road, which is the primary north/south arterial route in the library service area and the location of a significant amount of the retail and commercial entities in this area, and East Bard Road, which is a secondary east/west arterial route in the library service area that connects to many of the surrounding neighborhoods. Each of these arterial routes have wide sidewalks, traffic lights, crosswalks, and bicycle lanes, which facilitate bicycle and pedestrian access to the site, as well as automobile and public transportation (bus) access to the site. The site of the new library is also located near a large number of schools that will be served by the new library. There are eighteen (18) schools located within a two-mile radius of the site. These schools include one (1) community college, two (2) high schools, four (4) junior high/middle schools, and eleven (11) elementary schools. Further, one (1) of these high schools, two (2) of these junior high/middle schools, and one (1) of these elementary schools are located within a one-quarter-mile radius of the site. The site of the new library is flat and level, as is the area of south Oxnard in general. This will ensure easy access to the new library for all library patrons, including those with disabilities. There are no natural or artificial barriers that will impede access to the site of the new library.

Public Transit Access



Number of public transit stops located within 1/4 mile of site: > 12

If public transit is available in the library service area, describe the various public transit access opportunities for the site. If no public transit is available in the library service area, enter "No Public Transit Service."

Public transportation services are readily available in south Oxnard, and the new South Oxnard Branch Library will be easily accessible to south Oxnard residents that use these services. South Coast Area Transit (SCAT), a publicly owned transit company that has been providing bus services throughout the western portion of Ventura County - including south Oxnard - since 1973, maintains twelve (12) bus stops within one-quarter (1/4) mile of the site of the new South Oxnard Branch Library, including a bus stop at the corner of Saviers Road and East Bard Road that is adjacent to the site of the new library. SCAT operates three (3) bus routes in south Oxnard, and each of these routes stops at the bus stop that is adjacent to the site of the new library. This is of particular importance because it ensures that patrons of the new library will have continuous and convenient access to bus services during all hours of library operation. Maps and timetables associated with these services are available throughout south Oxnard and will be available at the new South Oxnard Branch Library. All buses are equipped with a wheelchair lift and are able to accommodate two (2) wheelchair passengers at any given time. Additionally, all buses are equipped with a "kneeling feature" that hydraulically lowers the bus closer to street level, thereby making it easier for individuals with disabilities to step on and off the bus. Costs associated with riding on these buses are reasonable (\$1.00 for adults; \$0.75 for students with identification; \$0.50 for senior citizens, individuals with disabilities, and individuals with a Medicare card; and free for senior citizens over age 75 and children under 45" of height), and discount passes are available.

Pedestrian & Bicycle Access

Describe other access opportunities such as pedestrian walkways and bicycle paths. Discuss plans for amount and location of bicycle parking, including local ordinance requirements.

The new South Oxnard Branch Library will be easily accessible to both pedestrians and bicyclists. East Bard Road and Saviers Road, both of which border the project site, have wide and well-maintained sidewalks and are equipped with operating traffic lights and easily visible crosswalks. This will ensure that pedestrians have access to the new library that is both readily available and convenient. East Bard Road is also equipped with easily visible bicycle lanes, which provide bicyclists with a convenient and continuous link with surrounding areas and neighborhoods. This will ensure that bicyclists also have access to the new library that is both readily available and convenient. In compliance with local ordinance requirements, twenty-three (23) bicycle parking spaces will be provided on-site at the new library. The specific location of the bicycle parking spaces will be at the entrance to the new library in an area that is visible to the library staff.

Automobile Access

Describe the site's accessibility by automobile for residents of the library service area. Take into consideration traffic, traffic systems, and availability of curb cuts.

Automobile traffic in south Oxnard is accommodated through a grid system of arterial routes that, together with smaller streets, define individual areas and neighborhoods. The new South Oxnard Branch Library will be conveniently located near four (4) of these arterial routes - - Saviers Road, East Channel Islands Boulevard, East Bard Road, and East Pleasant Valley Road, which are also the four (4) primary arterial routes associated with the geographic center of south Oxnard. Saviers Road, which is the primary north/south arterial route in south Oxnard, is adjacent to the site of the new library. Approximately 20,000 automobiles travel on this street each day. East Bard Road, which is a secondary east/west arterial route in south Oxnard, is also adjacent to the site of the new library. Approximately 12,000 automobiles travel on this street each day. East Pleasant Valley Road and East Channel Islands Boulevard, which are other arterial routes in south Oxnard, are located one-quarter (1/4) mile and three-quarter (3/4) mile from the site of the new library, respectively. Approximately 15,500 automobiles travel on East Pleasant Valley Road each day and approximately 23,000 automobiles travel on East Channel Islands Boulevard each day. Automobile access to the new South Oxnard Branch Library parking lot will be provided through existing curb cuts and driveways that currently serve the South Oxnard Community Center and the existing South Oxnard Branch Library. Current automobile traffic levels are not expected to impede this access at any time.

Proximity to Major Thoroughfares

List the major arterial routes in the library service area with the most recent traffic counts (number of vehicles per day):

	<u>Street Name</u>	<u>Number of Blocks from Site</u>	<u>Traffic Count</u>	<u>Count Date</u>
1. >	Saviers Road	0	20,000	07/12/01
2. >	East Channel Islands Boulevard	19	23,000	07/12/01
3. >	East Bard Road	0	12,000	07/12/01
4. >	East Pleasant Valley Road	4	15,500	07/12/01

Library Automobile Parking

1. Number of library parking spaces available off street, on library site..... > 92 spaces
2. Number of library parking spaces available off street, off library site..... > 78 spaces
(within 500 feet of front door)
3. Number of parking spaces available on street..... > 0 spaces
(within 500 feet of front door)
4. Total Number of Spaces Available for Library Parking..... > 170 spaces

Zoning Requirements

5. Number of on-site library parking spaces required by local zoning..... > 92 spaces
6. Was a zoning variance or waiver obtained for the project for parking?..... > Yes ☐ No ☒
7. If so, by how many spaces were the parking requirements reduced?..... > _____ spaces
8. Provide number of square feet per parking space as required by local zoning..... > 330 SF
9. If no local zoning requirement, provide the average number of square feet per parking space used in the project calculations..... > _____ SF

Automobile Parking to Building Square Footage Ratio

10. Calculate:
$$\frac{\text{\# of Square Feet of Parking}}{\text{\# of Square Feet of Building}} = \frac{39,000 \text{ SF}}{23,000 \text{ SF}} = 1.70 \text{ SF of Parking / 1 SF of Building}$$

Example:
$$\frac{\text{\# of Square Feet of Parking}}{\text{\# of Square Feet of Building}} = \frac{15,000 \text{ SF}}{10,000 \text{ SF}} = 1.50 \text{ SF of Parking / 1 SF of Building}$$

Library Bicycle Parking

11. Total Number of Spaces Available for on-site Library Bicycle Parking..... > 23 spaces

Parking Rationale

Describe the rationale behind the amount of parking that will be available for the project, including: (1) the location of the automobile parking (on-site or off-site), both within and beyond 500 feet of the library entrance; (2) local zoning requirements; (3) the availability of public transportation; (4) bicycle parking and bicycle and pedestrian paths; and (5) any other considerations impacting automobile parking requirements including, but not limited to, parking partnerships with shared use agreements.

The new South Oxnard Branch Library will share an existing automobile parking lot with the existing South Oxnard Community Center. The parking lot will be redesigned and reconfigured to improve the efficiency of the parking lot while increasing the number of automobile parking spaces from 148 to 170 and adding an area for curbside drop-off at the front of the new library. The City of Oxnard has reviewed the project and has conducted a "shared-use analysis" of the parking lot. The "shared-use analysis" determined that the primary uses of the South Oxnard Community Center are the senior center, the child care center, the existing South Oxnard Branch Library, and the community meeting room, which is used for programs, services, activities, events, classes, and meetings. The senior center and the child care center, which are used during weekday hours, are in need of available automobile parking spaces during weekday hours, with peak needs occurring both before and after work hours when parents are dropping off or picking up their children from the child care center. The community meeting room, which is primarily used during weeknight and weekend hours, is in need of available automobile parking spaces during weeknight and weekend hours. The new South Oxnard Branch Library will be used during weekday, weeknight, and weekend hours; however, it is anticipated that the peak demand for available automobile parking spaces will be when the new library and the South Oxnard Community Center community meeting room are used concurrently. To calculate the peak demand parking requirement, the following calculation was made:

community meeting room (3,400 square feet) -	1 parking space/35 square feet = 96 parking spaces
new library (23,000 square feet) -	1 parking space/250 square feet = 92 parking spaces
total parking spaces needed during peak demand - 188 parking spaces	

Because of the close proximity to and ready availability of public transportation (buses) to the new library and the easy accessibility of the new library to bicyclists and pedestrians, the City of Oxnard has determined that the 170 parking spaces that will be available during the peak demand time is sufficient. Therefore, the City of Oxnard, as stipulated in Section 36-7.1.31 of the City Of Oxnard Parking Code, will grant "administrative relief" to the project and not require the 188 automobile parking spaces needed according to the "shared-use analysis" but rather the 170 automobile parking spaces that will be available. If, at any time, the parking situation becomes a problem, the City of Oxnard will coordinate the use of the South Oxnard Community Center community meeting room with the peak use of the new library.

Visibility

Describe how visible and prominent the public library building will be within the library service area.

The new South Oxnard Branch Library will be highly visible in the library service area. The new library will be a striking building that will be located on a corner lot that is adjacent to both Saviers Road, which is the primary north/south arterial route in south Oxnard, and East Bard Road, which is a secondary east/west arterial route in south Oxnard. Together, these two (2) arterial routes are traveled by approximately 32,000 automobiles each day. The new library will also be adjacent to and will complement the existing South Oxnard Community Center. This center is a hub of community activity and includes a well-used senior center, an operating child care center, and the existing South Oxnard Branch Library. It is also used for a wide range of programs, services, activities, events, classes, and meetings on a daily basis. This center, which is already an important community asset and a destination for many of the residents of south Oxnard, will attract many potential library patrons to the new library.

Community Context & Planning

Describe the proximity of the proposed site to other facilities and areas of the community, and how that proximity enhances the use of the library by the residents in the library service area. Describe the appropriateness of the proposed site including whether the proposed library project will contribute to the establishment, redevelopment, or revitalization of a community or downtown core, business district, or neighborhood. Describe how the proposed library is connected to other uses, including public use facilities, by a full range of transportation and pedestrian options.

The area of south Oxnard is a primarily residential area that is located within the city of Oxnard. It is bounded by other Oxnard neighborhoods and the downtown area of Oxnard to the north, a commercial port and a military facility to the south and the west, and agricultural endeavors to the east. The site of the new South Oxnard Branch Library is located in the geographic center of south Oxnard and the geographic center of the library service area (south Oxnard). The site of the new library is adjacent to the South Oxnard Community Center, which is an important community destination and a hub of community activity. It has a well-used senior center; an operating child care center; the existing South Oxnard Branch Library; and a community meeting room that is used for a wide range of programs, services, activities, events, classes, and meetings. The site is also located near several neighborhoods and within the vicinity of several schools (eighteen (18) schools are within a two-mile radius and four (4) of these are located within a one-quarter-mile radius). The location of the site (a corner lot on a primary north/south arterial route and a secondary east/west arterial route) is surrounded by wide sidewalks, traffic lights, crosswalks, bicycle lanes, and bus stops that connect the site with the surrounding community and ensure accessibility to the new library for pedestrians, bicyclists, and users of public transportation (buses). The construction of the new South Oxnard Branch Library on the site is appropriate because it not only replaces a vacant lot that is an eyesore, but it also strengthens the existing "community destination and hub" aspect and brings additional opportunities to the residents of south Oxnard.

Site Selection Process

Describe the site selection process including community and planning department involvement, consultant assistance, as well as any other pertinent activities associated with determining the best site for the library project.

The site of the new South Oxnard Branch Library was originally identified as a site for a branch library in south Oxnard during the 1980s. At that time, the South Oxnard Community Center was being constructed on a lot immediately adjacent to the site, and community members indicated that it would be beneficial to the community to have a branch library adjacent to the community center. The site, however, was privately owned, in use as a gasoline station, and not available for purchase. In 2000, the gasoline station was removed, and the site was made available for purchase. At that time, community members began to again express their opinion that it would be beneficial to the community to have a branch library adjacent to the community center. As a result, members of the South Oxnard Revitalization Committee (a citizen advisory group that promotes redevelopment activities in south Oxnard) approached City staff with the request that a branch library be constructed on the site. The efforts of the South Oxnard Revitalization Committee were bolstered by the appearance at city council meetings of numerous community members expressing interest in the construction of a branch library on the site. Because of this outpouring of community support for the project, the City of Oxnard analyzed the possibility of constructing a branch library on the site. When it was determined that this was feasible, the City of Oxnard entered into negotiations with the owner of the site to purchase the site. The site of the new South Oxnard Branch Library was acquired by the City of Oxnard in May 2002.

Site Selection Summary

Describe why the proposed site was selected and why it is the best available location for the proposed public library project. If there are problems with the proposed site, are there mitigating circumstances that lessen the negative impact of the problem or problems? Describe any proposed design solutions that may moderate the site's drawbacks.

The site for the new South Oxnard Branch Library was selected because it is the most appropriate location for the new library. The site is located at the geographic center of south Oxnard and the geographic center of the library service area (south Oxnard). The site is also located at the corner of Saviers Road - - a primary north/south arterial route that is traveled by approximately 20,000 automobiles a day - - and East Bard Road - - a secondary east/west arterial route that is traveled by approximately 12,000 automobiles a day. Both Saviers Road and East Bard Road have wide and well-maintained sidewalks and are equipped with operating traffic lights, easily visible crosswalks, and easily visible bicycle lanes. Because of this, the site for the new library is completely connected with the surrounding community and the surrounding neighborhoods, and pedestrians and bicyclists, as well as automobile users, are ensured easy access to the new library. The site is also well-served by public transportation (buses). There is a bus stop adjacent to the site, and there are three (3) bus routes that serve the site and utilize this bus stop. This will ensure that library patrons have continuous and easy access to public transportation during all hours of library operation. The proximity of the new South Oxnard Branch Library to schools in the area is also important. There are eighteen (18) schools located within a two-mile radius of the site. This includes one (1) community college, two (2) high schools, four (4) junior high/middle schools, and eleven (11) elementary schools. One (1) of these high schools, two (2) of these junior high/middle schools, and one (1) of these elementary schools are located within a one-quarter-mile radius of the site. This close proximity between the new South Oxnard Branch Library and the schools ensures that students at these schools will have easy access to the new library both during school (when class walking field trips to the new library are undertaken) and after school. Further, the new South Oxnard Branch Library will be located adjacent to the South Oxnard Community Center, which is an important community destination and a hub of community activity. The center includes a well-used senior center, an operating child care center, the existing South Oxnard Branch Library, and a community meeting room that is used for a wide range of programs, services, activities, events, classes, and meetings. The community has been advocating for the placement of a branch library adjacent to the center for many years, and the construction of the new South Oxnard Branch Library on this site will strengthen the "community destination and hub" aspect and bring additional opportunities to the residents of south Oxnard. There are no problems associated with the construction and operation of the new South Oxnard Branch Library on this site.

Site Description

Size

The total square footage of the library site should equal the square footage shown in 1 through 8 below:

<u>All Projects</u> (Except Multipurpose Buildings)		<u>Square Footage</u>
1. Proposed Library Building Footprint ¹	>	19,500 SF
2. Proposed Library Surface Parking Lot	>	39,500 SF
3. Proposed Library Parking Structure Footprint ¹	>	0 SF
4. Future Library Building Expansion Footprint ¹	>	0 SF
5. Future Library Parking Expansion	>	0 SF
6. Required Local Zoning Set-Backs	>	3,390 SF
7. Desired Aesthetic Set-Backs & Amenities	>	4,232 SF
8. Miscellaneous & Unusable Space	>	0 SF
9. Total Square Footage of Library Project Site	>	66,622 SF
10. Proposed Under-Building Parking	>	0 SF

¹ "Footprint" means the square footage of surface area of the site that a building or structure occupies. For example, a single story 10,000 square foot building would have a 10,000 square foot footprint, but a two-story 10,000 square foot building with 5,000 square feet on each level would have a footprint of 5,000 square feet.

Multipurpose Building Projects Only

	A Library² Dedicated <u>SQ FT</u>	B Library Portion of Common <u>SQ FT</u>	C Other³ Common <u>SQ FT</u>	D Other³ Dedicated <u>SQ FT</u>
1. Proposed Building	>			
2. Proposed Surface Parking Lot	>			
3. Proposed Parking Structure	>			
4. Future Building Expansion	>			
5. Future Parking Expansion	>			
6. Required Local Zoning Set-Backs	>			
7. Desired Aesthetic Set-Backs & Amenities	>			
8. Miscellaneous & Unusable Space	>			
9. Total Square Footage of Multipurpose Project Site	>			
10. Proposed Under-Building Parking	>			

² Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

³ "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Zoning

Classification

1. What is the current zoning classification of the site? > Commercial Planned Development (CPD)

2. Will the site have to be rezoned to build the project?

Yes ☐ No ☒

Variance or Waiver

3. Will a zoning variance or waiver be needed to build the project?

Yes ☐ No ☒

4. If so, list the date the variance or waiver has been or will be granted: >

(Date)

Permits & Fees

Permit & Fees Identification

Provide a list of any site permits or fees that have been or will need to be obtained:

	<u>Permit or Fee</u>	<u>Cost of Permit or Fee</u>	<u>Date Obtained or will be Obtained</u>
5. >	<u>Special use permit</u>	<u>\$ 4,826</u>	<u>07/01/04</u>
6. >	<u>DSA fee</u>	<u>\$ 43,493</u>	<u>07/01/04</u>
7. >	<u>City input fee and DAC review fee</u>	<u>\$ 23,094</u>	<u>07/01/04</u>
8. >	<u>County traffic and School facilities</u>	<u>\$ 20,309</u>	<u>07/01/04</u>

Drainage

9. Is the site in the 100-Year Flood Plain?

Yes ☐ No ☒

10. Do any watercourses that require control drain onto the site?

Yes ☐ No ☒

11. Do any watercourses that require control drain off the site?

Yes ☐ No ☒

12. Is the storm sewer system currently adequate to prevent localized flooding of the site?

Yes ☒ No ☐

Describe any necessary mitigation measures regarding drainage.

There are **no** necessary mitigation measures regarding drainage associated with the South Oxnard Branch Library project.

California Environmental Quality Act (CEQA)

CEQA Litigation

Are there any unresolved legal actions pending against the project regarding CEQA compliance? If so, provide the case name, court number, and a brief explanation.

There are **no** unresolved legal actions pending against the South Oxnard Branch Library project regarding California Environmental Quality Act (CEQA) compliance.

Energy Conservation

Describe what measures (include building design, solar orientation, materials, mechanical systems, natural ambient lighting, etc.) are planned to reduce energy consumption and operating costs for the library.

The new South Oxnard Branch Library will utilize Leadership in Energy and Environmental Design (LEED) standards and will incorporate other "sustainable design principles" into the design of the new library. This will promote energy conservation while reducing energy consumption and reducing library operating costs associated with energy usage. Specific design strategies that will be utilized and incorporated into the design of the new library include: (1) the location of the library in the geographic center of the library service area and adjacent to arterial routes that will ensure library accessibility to users of public transportation, bicyclists, and pedestrians; (2) the orientation of reading areas and activity areas in the northern and eastern sections of the library to take advantage of natural lighting; (3) the use of clerestory windows to optimize both natural lighting and cross-ventilation; (4) the use of screening elements to shield the western-facing window glazing from heat gain; (5) the use of high-efficiency lighting systems that are integrated with the building's "daylighting" strategy; (6) the use of high-efficiency heating and air conditioning units that have economizers and, when used in conjunction with the building's operable windows, will reduce heating and air conditioning loads; (7) the use of "recycled content" building materials and finish materials for walls, flooring, and other appropriate uses; (8) the utilization of building practices that are in conformance with Leadership in Energy and Environmental Design (LEED) standards; and (9) other design strategies, as appropriate.

Historic Buildings

Historic Status

1. Was the existing building, if it is being renovated or expanded as part of the project, or any buildings on adjacent properties, built longer than 50 years ago?

Yes ☐ No ☒

Is the existing library building project, or any buildings on adjacent properties:

2. On the National Register of Historic Places?

Yes ☐ No ☒

3. A National Historic Landmark?

Yes ☐ No ☒

4. A National Monument?

Yes ☐ No ☒

5. On County or Municipal Historic Designation list?

Yes ☐ No ☒

6. On the California Register of Historical Resources list?

Yes ☐ No ☒

7. A California Historical Landmark?

Yes ☐ No ☒

8. A State Point of Historical Interest?

Yes ☐ No ☒

Federal Compliance

9. Will this project utilize Federal funds or require a permit or license from a Federal Agency?

Yes ☐ No ☒

10. If yes, has the review process required by section 106 of the National Historic Preservation Act been completed?

Yes ☐ No ☐

If not, please explain.

State Historic Preservation Office (SHPO)

1. Has the State Historic Preservation Office been contacted regarding the project?

Yes ☐ No ☒

If yes, summarize any comments received from SHPO. Does the project meet the Secretary of the Interior's Standards for the Treatment of Historic Properties? Please explain.

Local Historic Preservation Ordinance

2. Is there a local historic preservation ordinance that applies to the proposed project site or any adjacent properties?

Yes ☐ No ☒

If yes, briefly specify any applicable requirements or restrictions, such as height limits, etc. Further, describe any ways that the proposed project's conceptual design plans are not substantially in compliance with the local historic preservation ordinance.

Geotechnical Report

Identify and summarize any special geologic conditions, including, but not limited to, compressible and expansive soils, tunnels and mine shafts, unstable slopes, active seismic zones, excessive ground water and areas prone to liquefaction. Indicate if these conditions will prevent the use or significantly increase the cost of developing the site for a public library building.

The geotechnical analysis of the site for the new South Oxnard Branch Library was conducted by Richard M. Beard, a geotechnical engineer at Earth Systems Southern California. He also prepared the Engineering, Geology, and Geotechnical Engineering Report for the site. The following is a brief summation of this report.

The soils at the site are non-expansive and relatively non-compressible. It is, however, recommended that overexcavation and recompaction occur in the building areas to densify the sandy soils that will be within the influence of the proposed structure. The ground water on the site is approximately eight (8) feet below the surface of the site. This, however, is not expected to significantly affect construction at the site, unless excavations encroach close to the ground water. The site is not located in a fault hazard zone, but, like all sites that are located in southern California, it is subject to significant seismic shaking. Liquefaction is a potential in some of the soil zones below the site; however, the secondary effects of any liquefaction are expected to be limited to liquefaction-induced settlement of approximately one and one-half (1 1/2) inch. Hazards associated with landslides are not present at the site and flooding is a low potential at the site. There are no tunnels or mine shafts present at the site.

The site is ideal for the construction of the new South Oxnard Branch Library. The site is considered developable from both geologic and geotechnical engineering perspectives. It is anticipated that the cost of developing the site will not be significantly different than the cost of developing any other site in the area.

Demolition

Describe any necessary demolition of structures and the associated costs involved with the site.

(If no demolition, indicate by "N/A")

<u>Structure(s) to be Demolished</u>		<u>Demolition Cost Estimate</u>
1. >	Not Applicable	\$
2. >		\$
3. >		\$
4. >		\$
5. >		\$
6. >		\$
Total Demolition:		> \$

Utilities

Describe availability of utilities and associated costs if any utilities are not currently located within 100 feet of a property line of the site.

<u>Utility</u>	<u>Availability</u>	<u>Cost to bring Service to Site (Ineligible)</u>
1. Electricity	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
2. Fiber Optic Cable	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
3. Telephone	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
4. Gas	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
5. Cable TV	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
6. Storm Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
7. Sanitary Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
8. Water	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____

Site Development

(All off-site costs beyond 100 foot utility tie-ins are local ineligible expenses, but shall be identified and included in the budget estimate under ineligible site development costs.)

<u>Site Development Costs</u>	<u>Eligible</u>	<u>Ineligible</u>
1. Utilities.....	> \$ 124,184	\$ 0
2. Cut, Fill & Rough Grading.....	> \$ 162,544	\$ 0
3. Special Foundation Support (pilings, etc.).....	> \$ 0	\$ 0
4. Paving, curbs, gutters & sidewalks.....	> \$ 200,859	\$ 0
5. Retaining Walls.....	> \$ 88,685	\$ 0
6. Landscaping.....	> \$ 59,583	\$ 0
7. Signage.....	> \$ 31,360	\$ 0
8. Lighting.....	> \$ 75,263	\$ 0
9. Removal of underground tanks.....	> \$ 0	\$ 0
10. Removal of toxic materials.....	> \$ 0	\$ 0
11. Rock removal.....	> \$ 0	\$ 0
12. Traffic signals.....	> \$ 0	\$ 0
13. Other (Specify): Site furnishings	> \$ 31,360	\$ 0
14. Other (Specify): _____	> \$ 0	\$ 0
15. TOTAL SITE DEVELOPMENT COSTS:.....	> \$ 773,838	\$

FINANCIAL INFORMATION

Normal Public Construction Costs in the Applicant's Area

For projects with new construction only (i.e., constructing a totally new library building or the expansion to an existing building)

Construction Cost Index Approach:

To justify the eligible projected construction cost estimate for new construction, applicants shall complete the following:

1) January 2002 current costs per square foot:

A. For new facilities: **\$202 /SF**

B. For square footage added to an existing building, i.e. "expansions": **\$238 /SF**

Multiply the appropriate County Locality adjustment Factor (2B) by the appropriate new cost per square foot figure (2C) (See section 20436 (c) (1) to obtain the "Locally Adjusted Construction Cost per Square Foot" figure (2D):

2)A. County:	County Locality	B. Adjustment Factor:	X	C. New Cost/SF:	Appropriate	D. >
> <u>Ventura County</u>		> <u>0.99</u>	X	> <u>\$ 202</u> /SF	(Select: 1A or 1B)	> <u>\$ 200</u> /SF
[Example: <u>Solano</u>		<u>1.07</u>	X	<u>\$ 202</u> /SF		= <u>\$ 216</u> /SF]

3) A. Locally Adjusted Construction Cost Per Square Foot: **> \$ 200 /SF**
(Re-enter Line 2D)

The "Locally Adjusted Construction Cost per Square Foot" (3A) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of months (4A) times .002 (1/5%) to get an inflation factor (4B). Multiply the inflation factor (4B) times the "Locally adjusted Construction Cost per Square Foot" figure (4C) to get an "Additional Cost per Square Foot" figure (4D)

4)	Number A. of Months:>	<u>35</u> X .002 = (1/5%)	Inflation B. Factor: >	<u>.070</u> X	Locally Adjusted C. Construction \$/SF: >	<u>\$ 200</u> /SF = (Re-enter 3A)	Additional \$/SF D. >	<u>\$ 14</u> /SF
	[Example	14 X .002 =		.028 X		\$ 216 /SF =		\$ 6 /SF]

Add the resulting "Additional Cost per Square Foot" figure (5A) to the "Locally Adjusted Construction Cost per Square Foot" figure (5B) to get the "Eligible Projected Construction Cost per Square Foot" figure (5C):

5) A. Cost/SF:	Additional	B. Construction \$/SF:	Locally Adjusted	C. Construction \$/SF:	Eligible Projected
> <u>\$ 14</u> /SF	(Re-enter 4D)	> <u>\$ 200</u> /SF	(Re-enter 4C)	= <u>\$ 214</u> /SF	
[Example <u>\$ 6</u> /SF	+	<u>\$ 216</u> /SF		= <u>\$ 222</u> /SF]	

The total "Eligible Projected Construction Cost" for the project is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (5C) by the total number of square feet of new construction:

6) The Eligible Projected Construction \$/SF: **> \$ 214 /SF**
Multiplied By
7) The Square Footage of New Construction: **> 23,000 SF**
Equals
8) The Eligible Projected Construction Cost: **> \$ 4,920,000**

If the projected construction cost estimated by the project architect is lower than the figure in Line 8, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

9) Eligible Contingency: (10% of Line 8) **> \$ 492,000**

Comparable Public Construction Approach:

As an alternate to the Construction Cost Index approach to estimating normal construction costs in the applicant's area, the applicant may employ a local public construction cost comparison approach to calculate the Eligible Projected Construction Cost figure. [See section 20436 (c) (3)]. List a minimum of three comparable public construction projects that have been bid within the applicant's County within three years of the Board's deadline for application.

Comparable public construction projects are public libraries, community colleges, post offices, museums, courthouses, city halls, auditoriums, convention centers, civic centers, senior citizens centers, public schools, and recreation centers.

The costs listed shall be for construction of the building only and exclusive of any site acquisition, demolition, development, utilities, or landscaping; surface and under building parking; works of art; shelving; furniture; built-in service desks, counters, workstations, or other casework; movable equipment; or architectural and engineering fees.

	Project	Date Bid	Construction Cost/SF	
A. >	_____	_____	\$ _____ /SF	Example: \$ 230 /SF
B. >	_____	_____	\$ _____ /SF	\$ 210 /SF
C. >	_____	_____	\$ _____ /SF	\$ 220 /SF
D. >	_____	_____	\$ _____ /SF	_____ /SF
E. TOTAL		>	\$ _____ /SF	\$ 660 /SF

10) Locally Determined Comparable Cost per Square Foot (\$/SF):

> \$ _____ /SF Divided by > _____ = > \$ _____ 0 /SF
 Re-enter Line E # of Projects Locally Determined Comparable Cost per Square Foot

[Example \$ 660 /SF Divided By 3 = \$ 220 /SF]

The "Locally Determined Comparable Cost per Square Foot" (10) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of Months (11A) times .002 (1/5%) to get an inflation factor (11B). Multiply the inflation factor (11B) times the "Locally Determined Comparable Cost per Square Foot" figure (11C) to get the "Additional Cost per Square Foot" figure (11D):

Number	Inflation	Locally Determined	
11) A. of Months: > _____ X .002 = _____ (1/5%)	B. Factor: > _____ X	C. Comparable \$/SF: > _____ 0 /SF = D. > \$ _____ /SF (Re-enter 10)	
[Example 14 X .002 = .028 X		\$ 220 /SF = \$ 6 /SF]	

Adding the resulting "Additional Cost per Square Foot" figure (12A) to the "Locally Determined Construction Cost per Square Foot" figure (12B) gives the "Eligible Projected Construction Cost per Square Foot" figure (12C):

Additional	Locally Determined	Eligible Projected
12) A. Cost/SF: > \$ _____ /SF + B. Construction \$/SF: > _____ 0 /SF = C. Construction \$/SF: > \$ _____ /SF (Re-enter 11D) (Re-enter 11C)		
[Example \$ 6 /SF + \$ 220 /SF = \$ 226 /SF]		

The "Eligible Projected Construction Cost" is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (12C) times the square footage of new construction:

13) The Eligible Projected Construction \$/SF: > \$ _____ /SF
 Multiplied By (Re-enter 12C)

14) The Square Footage of New Construction: > _____ SF
 Equals

15) The Eligible Projected Construction Cost: > \$ _____

If the projected construction cost estimated by the project architect is lower than the figure in Line 15, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

16) Eligible Contingency: (10% of Line 15) > \$ _____

Library Project Budget (All projects except Multipurpose Projects)

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank provided.

		<u>Eligible</u>	<u>Ineligible</u>
1)	New Construction..... >	\$ 4,793,559	\$ 0
2)	Remodeling Construction..... >	\$ 0	\$ 0
3)	Contingency..... >	\$ 492,000	\$ 0
4)	Appraised Value of Building..... >	\$ 0	\$ 0
5)	Appraised Value of Land..... >	\$ 350,000	\$ 0
6)	Site Development..... >	\$ 773,926	\$ 0
7)	Site Demolition..... >	\$ 25,111	\$ 0
8)	Site Permits & Fees..... >	\$ 91,722	\$ 0
9)	Site Option to Purchase Agreement..... >	\$ 0	\$ 0
10)	Furnishings & Equipment Costs..... >	\$ 1,055,602	\$ 0
11)	Signage..... >	\$ 50,000	\$ 0
12)	Architectural & Engineering Costs..... >	\$ 627,191	\$ 0
13)	Construction Cost Estimator Fees..... >	\$ 10,000	\$ 0
14)	Interior Designer Fees..... >	\$ 60,000	\$ 0
15)	Geotechnical/Geohazard Reports..... >	\$ 10,000	\$ 0
16)	Hazardous Materials Consultant Fees..... >	\$ 0	\$ 0
17)	Energy Audit, Structural Engineering, Feasibility & ADA Studies..... >	\$ 20,000	\$ 0
18)	Library Consultant Fee..... >	\$ 0	\$ 0
19)	Construction Project Management..... >	\$ 497,059	\$ 0
20)	Other Professional Fees..... >	\$ 45,000	\$ 0
21)	Local Project Administration Costs..... >	\$ 0	\$ 0
22)	Works of Art..... >	\$ 0	\$ 62,132
23)	Relocation Costs & Moving Costs..... >	\$ 0	\$ 4,560
24)	Acquisition of Library Materials..... >	\$ 0	\$ 750,000
25)	Other (Specify): <u>DSA Fees</u> >	\$ 0	\$ 0
26)	Other (Specify): _____ >	\$ 0	\$ 0
27)	Other (Specify): _____ >	\$ 0	\$ 0
28)	TOTAL PROJECT COSTS: >	\$ 8,901,170	\$ 816,692

Sources of Project Revenue (All projects except Multipurpose Projects)

29)	State Matching Funds (65% of Line 28 ¹ Eligible Costs).....	>	\$	5,785,761
30)	Local Matching Funds (Line 28 Eligible Costs minus Line 29).....	>	\$	3,115,410
<i>[Must also equal the total of Lines 31 - 35]</i>				
Sources of Local Matching Funds:				
31)	City.....	>	\$	3,115,410
32)	County.....	>	\$	0
33)	Special District.....	>	\$	0
34)	Private.....	>	\$	0
35)	Other (Specify):	>	\$	0
36)	Local Credits [Land ² and A&E Fees].....	>	\$	418,000
37)	Adjusted Local Match [Line 30 minus Line 36].....	>	\$	2,697,410
38)	Supplemental Local Funds [Same as Line 28 ineligible].....	>	\$	816,692
39)	TOTAL PROJECT INCOME: [Add Lines 29, 30, and 38].....	>	\$	9,717,862

¹ Up to a maximum of \$20,000,000² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]**Projected Library Operating Budget**(New Public Libraries, including Conversion Projects except Multipurpose Projects)

EXPENDITURES		INITIAL START-UP EXPENSES	ANNUAL EXPENSES
1. Salaries/Benefits	>	\$ 488,616	\$ 488,616
2. Facilities Costs	>	\$ 150,126	\$ 124,326
Insurance			
Maintenance [Including Custodial, Trash, Landscaping, etc.]			
Security			
Utilities			
Other (Specify):			
3. Equipment & Supplies Costs	>	\$ 770,860	\$ 7,500
Equipment			
Supplies			
4. Materials	>	\$ 750,000	\$ 65,000
Books, AV, Magazines, & Newspapers			
Electronic Services & Subscriptions			
Other Formats			
5. Other Allocations (As applicable to the proposed project)	>	\$ 8,364	\$ 6,864
Administrative/Business Office			
Branch Operations			
Circulation Services			
Facilities & Capital Coordination			
Program Planning			
Technical Services			
Other (Specify):			
6. Miscellaneous (Other)	>	\$ 50,000	\$ 20,000
7. TOTAL EXPENDITURES:	>	\$ 2,217,966	\$ 712,306

Multipurpose Project Budget (With Library Project Budget) *(Multipurpose Projects Only)*

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank space provided.

Line Items:	A Library ¹ Dedicated Eligible	B Library Portion of Common Eligible	C Library Total Eligible	D Library Total Ineligible	E Other ² Total Ineligible
1. New Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
2. Remodeling Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3. Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4. Appraised Value of Building	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5. Appraised Value of Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
6. Site Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
7. Site Demolition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
8. Site Permits & Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9. Site Option Agreement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10. Furnishings & Equipment Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
11. Signage	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
12. Architectural & Engineering Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
13. Construction Cost Estimator Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
14. Interior Designer Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15. Geotechnical/Geohazard Reports	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
16. Hazardous Materials Consultant Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
17. Energy Audit, Structural, ADA, & Engineering Feasibility Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
18. Library Consultant Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
19. Construction/Project Management	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
20. Other Professional Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
21. Local Project Administration Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
22. Works of Art	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
23. Relocation Costs & Moving Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
24. Acquisition of Library Materials	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
25. Other (Specify): _____	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
26. Total Project Costs:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

¹ *Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).*

² *"Other" uses means any other space that does not provide for the delivery and support of public library direct services.*

Sources of Multipurpose Project Revenue (Multipurpose Projects Only)

27.	State Matching Funds (65% of Line 26 total eligible costs ¹).....	>	\$	_____
28.	Local Matching Funds.....	>	\$	_____
[Column C, Line 26 minus Line 27. Must also equal the total of Lines 29 -33.]				
Sources of Local Matching Funds:				
	29. City.....	>	\$	_____
	30. County.....	>	\$	_____
	31. Special District.....	>	\$	_____
	32. Private.....	>	\$	_____
	33. Other (Specify): _____	>	\$	_____
34.	Local Credits [Land ² and A&E Fees].....	>	\$	_____
35.	Adjusted Local Match (Line 28 minus Line 34).....	>	\$	_____
36.	Supplemental Local Funds (Same as Line 26 Library (D) and Other (E) Total Ineligible).....	>	\$	_____
37.	TOTAL PROJECT INCOME: (Add Lines 27, 28 and 36).....	>	\$	_____

¹ Up to a maximum of \$20,000,000² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]**Projected Library Operating Budget (Multipurpose New Construction and Conversion Projects Only)**

<u>EXPENDITURES</u>		<u>INITIAL START-UP EXPENSES</u>	<u>ANNUAL EXPENSES</u>
1. Salaries/Benefits	>	\$ _____	\$ _____
2. Facilities Costs	>	\$ _____	\$ _____
Insurance			
Maintenance [Including Custodial, Trash, Landscaping, etc.]			
Security			
Utilities			
Other (Specify): _____			
3. Equipment & Supplies Costs	>	\$ _____	\$ _____
Equipment			
Supplies			
4. Materials	>	\$ _____	\$ _____
Books, AV, Magazines, & Newspapers			
Electronic Services & Subscriptions			
Other Formats			
5. Other Allocations (As applicable to the proposed project)	>	\$ _____	\$ _____
Administrative/Business Office			
Branch Operations			
Circulation Services			
Facilities & Capital Coordination			
Program Planning			
Technical Services			
Other (Specify): _____			
6. Miscellaneous (Other)	>	\$ _____	\$ _____
7. TOTAL EXPENDITURES:	>	\$ _____	\$ _____

Financial Capacity *(New Construction and Conversion Projects Only)*

Applicants with new public library projects shall describe their financial capacity to open and maintain operation of the proposed library including anticipated revenue sources for library operations support.

The City of Oxnard has been providing public library services since 1907 and is entirely committed to the construction and long-term operation of the new South Oxnard Branch Library. It currently operates, through the Oxnard Public Library, the main library (the current facility was constructed and opened for operation in 1992) and two (2) branch libraries - - the existing South Oxnard Branch Library and the Colonia Branch Library. The current annual Oxnard Public Library operating budget is \$2,922,038, with approximately \$250,000 of the budget supporting the existing South Oxnard Branch Library. The \$250,000 that is currently supporting the existing South Oxnard Branch Library will be used to support the new South Oxnard Branch Library. Additional funds of approximately \$462,300 that will be needed to support the new South Oxnard Branch Library will be provided by the City of Oxnard. These needed funds will be allocated from the City of Oxnard general fund, which has a balance of approximately \$15,000,000 in unreserved funds. Additionally, the Oxnard Public Library has two (2) fundraising groups - - the Oxnard Public Library Development Corporation and the Oxnard Friends of the Library - - that will continue to raise funds for the Oxnard Public Library, in general, and the new South Oxnard Branch Library, in particular. The Oxnard Public Library Development Corporation (a foundation) maintains an endowment for the Oxnard Public Library and engages in large-scale fundraising to benefit this endowment. The group is currently planning a collaborative fundraising event (a casino night) with the South Oxnard Sunrise Rotary Club that will directly benefit the new South Oxnard Branch Library. The Oxnard Friends of the Library (a community group) maintains a gift shop at the main library, holds donated book sales, and engages in other fundraising activities. The funds raised by these two (2) groups will supplement the operational funds that will be provided by the City of Oxnard.

PROJECT TIMETABLE

Provide the timetable for the proposed project.

Show estimated dates of completion for future activities, as well as actual dates for activities already completed.

<u>ACTIVITY</u>		<u>DATE</u>
1. Planning and Land Use Permits Obtained (If Applicable)	>	07/01/04
2. Site Acquired (Obtain Possession by Purchase, Donation or Lease)	>	05/25/02
3. Schematic Plans Completion	>	09/01/03
4. Design Development Plans Completion	>	12/01/03
5. Working Drawings (90%) Completion	>	03/01/04
6. Construction Documents Completion	>	06/01/04
7. Project Advertised for Bids	>	07/01/04
8. Start of Construction	>	09/01/04
9. Estimated Mid-Point of Construction	>	05/01/05
10. Completion of Construction	>	01/01/06
11. Opening of Library Building to the Public	>	04/01/06
12. Final Fiscal & Program Compliance Review Completed	>	07/01/06

APPLICATION CERTIFICATION

SIGNATURES

The parties below attest to and certify the accuracy and truthfulness of the application for California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 funds. If the application is successful, the applicant agrees to execute the project on the basis of the application data provided herein including all supporting documents.

AUTHORIZED OFFICIAL OF THE APPLICANT JURISDICTION

Signature of Mayor, Chairperson of Board of Supervisors, or Head of District, authorized to make application for the local jurisdiction.

> _____
Signature

> _____
Date

> Dr. Manuel M. Lopez

Name (type)

> Mayor

Title (type)

LIBRARY DIRECTOR OF THE OPERATING LIBRARY JURISDICTION

I hereby affirm that the library jurisdiction, for which I am the administrative agent, approves of the application and will operate the facility as a public library after its completion.

> _____
Signature

> _____
Date

> Barbara J. Murray

Name (type)

> Library Director

Title (type)

- ***SUBMIT COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTS ACCORDING TO INSTRUCTIONS IN SECTION 20440***

- ***MAIL APPLICATION AND SUPPORTING DOCUMENTS TO:***

***Bond Act Fiscal Officer
Office of Library Construction
1029 J Street, Suite 400
Sacramento, CA 95814-2825***